

DIRECTIONS FOR COMPLETING AND SUBMITTING A VULNERABILITY ASSESSMENT AND EMERGENCY RESPONSE PLAN FOR UNITED STATES DEPARTMENT OF AGRICULTURE – RURAL DEVELOPMENT BORROWERS

The Vulnerability Assessment (VA) is a 45-question checklist that you simply answer yes or no. There are two VA's available on this website, one is for water systems and the other for wastewater systems. The VA's are available both as a MS Word Document and as a PDF file.

Download either the water or wastewater VA (both if your system is both a water and wastewater borrower) and answer yes or no to the 45 questions. The VA is a self-assessment of your specific vulnerabilities; therefore, it is your responsibility to complete and mail a copy of **ONLY the CERTIFICATION/RECORD OF COMPLETION OF A VULNERABILITY ASSESSMENT AND/OR AN EMERGENCY RESPONSE PLAN** to the Illinois Rural Water Association (IRWA) so that we may certify to United States Department of Agriculture – Rural Development (USDA RD) that it has been completed.

The Contingency Plan for Emergency Preparedness template was designed for systems developing a Source Water Protection Plan and has been tweaked to meet the requirements of an Emergency Response Plan (ERP).

At this site you will be able to download either a Microsoft Word or Adobe PDF version of the Contingency Plan for Emergency Preparedness templates for either Municipalities or Public/Rural Water Districts/Cooperatives.

Download the appropriate document for your facility. If you decide to use the MS Word version, you should be able to fill out the template directly on your computer. If this is not an option for you, download the PDF version and you will be able to fill it out by hand, then you can have someone download the MS Word template and type it up for you into the template.

When the ERP is complete in MS Word, you will must still send IRWA a copy of both so that we may certify to USDA RD that this project has been completed.

If you have any further questions about this project, contact me by e-mail at ilrwa@ilrwa.org or by phone at 217-820-1565.